



SHIPROCK ASSOCIATED SCHOOLS, INC.

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Regular Board Meeting May 11, 2009 @ 10:00 a.m. Administration Conference Room

I. CALL TO ORDER

The meeting was called to order by Charley P. Joe at 10:06 a.m.

II. ROLL CALL & DETERMINATION OF A QUORUM

All board members were present for roll call: Elisieta Johnhat, Gervana Begaye-Johns, Charley P. Joe, Frank Smith, and Eva Stokely.

III. INVOCATION

Johnny Anderson gave the invocation.

IV. APPROVAL OF AGENDA

Charley P. Joe read the agenda and Frank Smith motioned to accept it, seconded by Elisieta Johnhat. Changes were requested as follows: by Charley P. Joe, to add A. Legal Counsel Report and move item D. under Personnel with this legal counsel report, moving rest of dept. reports to B. and C.; by Gervana Begaye-Johns, to add Item I. Resolution to Ethics & Rules (recording secretary asked for written resolution to add/record this agenda item and Mrs. Begaye-Johns said there wasn't one and this was a *discussion* of a resolution.) The motion passed with 4 in favor, 0 opposed, and 1 abstaining.

V. PUBLIC FORUM/ANNOUNCEMENTS

A few updates were given: Tanya Amrine invited the board members to the FACE program's graduation on May 14 at 10:00 a.m. at the elementary gymnasium; Julia Donald announced the elementary program received 2 certificates of achievement from Reading 1st Conference; Eva Stokely said she attended San Juan College's graduation where many of Shiprock community graduates received degrees; and Sarah Noon reminded the board about NWHS's graduation ceremony on May 21 and their awards ceremony on May 20 at campus.

VI. MINUTES

Frank Smith motioned to accept the minutes of April 13 and 29, as presented, seconded by Eva Stokely. Charley Joe requested to adjust the April 13th minutes, section X. Personnel, Item A. by adding "when it (Human Resources Director position) becomes vacant." Motion passed with 4 in favor, 0 opposed, and 1 abstaining.

VII. REPORTS

- A. Legal Counsel Report: At this time, Eva Stokely motioned for an executive session at 10:25 a.m. with Justin Jones and school board members, seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstaining. Eva Stokely motioned to exit the executive session at 11:00 a.m., seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstaining. Elisieta Johnhat motioned to table Personnel, Item D. to the June 8 board meeting, seconded by Gervana Begaye-Johns. Motion passed with 3 in favor, 1 opposed, and 1 abstaining.
- B. Acting Executive Director: Kami Glenn asked for board members for questions and after a few, she highlighted the main points of departments' reports. Discussion/comments were made on: Gervana Begaye Johns asked about a paraprofessional position for the elementary Navajo Language teacher;

Eva Stokely asked to have the ISS and Elementary Counselor's reports use a tally of incidents/visits instead of narrative form; Frank Smith asked to see how many SPED students were enrolled for summer school and ask staff to apply for summer work; Eva Stokely asked for status on the yearbook; Frank Smith asked for a status report on the 1.6 million E-rate appeal and Kami explained that it was forwarded to Justin Jones; and Frank Smith asked how many students from southern chapters attended SASI's K-12 school and residential program;.

- C. Business Office: Janet BlueEyes highlighted the finance report and explained that it was brief because she had only 3 days to work with Paul John on it. Board discussion followed on actual expenditures (\$752,513.51 for May) and balance of funds (\$3,752,753.21 for year-to-date). From this information, she stated SASI had to be careful from now till end of June with its spending. Kami Glenn was in agreement and explained that most of departments' expenditures were with employees' salaries and benefits, but being careful with other expenditures was important.

Moving on to the Food Service Report, Gervana Begaye-Johns asked Kami to get in touch with Joanne Lameman in reference to school's food service vendor and being a possible speaker at SASI's Parent Conference next fall.

Tanya Amrine then reported the Transportation department's schedule and services. Charley P. Joe requested a mileage report and Mrs. Amrine said it would be covered in her fleet management report later on the agenda.

Kami Glenn briefed the board on the Human Resource office's workload as follows: background checks were primary focus and the only ones not returned were from the SASI Legal Counsel and spring coaching staff; the Navajo Nation's dept. is backlogged and work with them over the last 2 years has been slow. The Inspector General is due back in August or September and without more positive results, SASI will be out of compliance with this legal educational service requirement.

Frank Smith motioned to accept the department reports, seconded by Gervana Begaye-Johns. Motion passed with 4 in favor, 0 opposed, and 1 abstaining.

VIII. NEW BUSINESS

- A. Navajo Nation ODSMT Presentation: Kami Glenn introduced David Tsosie with the ODSMT office. He gave a presentation to the board on this program's offer to help our school meet AYP standards. Afterwards, Mr. Tsosie said an agreement could be sent to SASI to confirm its participation and the board welcomed this offer.

(At this time, 12:37 p.m., the board requested a lunch break. The meeting resumed at 1:10 p.m.)

- B. SASI Fleet Management Report: Tanya Amrine highlighted her report and asked the board if there was any more information they'd like to see. The board had a few comments: would like to see insurance costs; inventory of heavy/yard equipment; and if buses could be parked at CCSD's bus barns to lessen mileage/gas costs. Tanya acknowledged these comments and said she would submit this report next month.
- C. SY 09/10 Calendar - Draft: Kami Glenn went over the calendar and the board had a few questions on a few dates. After discussion, they asked to put a note at the bottom of calendar that the school board meetings' dates were subject to change. Gervana Begaye-Johns motioned to accept the SY 09-10 Calendar, seconded by Frank Smith. The vote followed with 4 in favor, 0 opposed, and 1 abstaining.
- D. E-Rate In-Kind Money: Tanya Amrine presented this item and the board had questions on the funding allocation, funding availability, need for services, etc. They asked to table their decision until the June board meeting. Gervana Begaye-Johns motioned to table this item to next month's board meeting, seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstaining.
- E. FACE Application, Assurances, etc.: Tanya Amrine highlighted this report and explained this application process and levels of implementation for the FACE Program. Frank Smith motioned to accept the application, seconded by Gervana Begaye-Johns. Motion passed with 4 in favor, 0 opposed, and 1 abstention.
- F. Summer School Program: Kami Glenn read the memo covering the summer school classes for both Atsa Biyaazh and Northwest High School. Board discussion followed on transportation for high school students, tuition rates, and how many students did attend. Frank Smith motioned to approve

the summer school schedule, seconded by Gervana Begaye-Johns. Motion passed with 4 in favor, 0 opposed, and 1 abstaining

G. Travel Recommendations: Kami Glenn read the travel requests as written on the cover memo. Eva Stokely motioned to approve the trips. Gervana Begaye-Johns asked to return to this agenda item at the end of the meeting, after the staff re-contracting was completed. The board moved on with the agenda.

H. Request for Proposal for Audit: Kami Glenn explained the need to advertise for an auditor per finance department's requirements. Gervana Begaye-Johns motioned to approve this request for proposal, seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstention.

I. Resolution to Ethics/Rules Discussion: Frank Smith motioned for an executive session at 2:50 p.m. to address this item and Personnel A., B., and C., seconded by Elisieta Johnhat. Motion passed with 4 in favor, 0 opposed, and 1 abstention.

Frank Smith motioned to exit the executive session at 4:10 p.m., seconded by Eva Stokely. Motion passed with 4 in favor, 0 opposed, and 1 abstaining.

Frank Smith motioned to accept the staffing recommendations outlined on Appendix A for 2009-10 school year. Gervana interjected and asked him, "What about item I., the resolution? He agreed and said "Yes, we still have to do that, too."

Kami Glenn then requested a point of order to the board president to address item I. Mr. Joe agreed and Kami said "Mr. President, we're still on New Business, item I. The board is recommending that there's a resolution written for ethics and rules committee on prior board's behavior for the last board and the previous board. So that was the discussion and you're voting on that."

Frank Smith told Mr. Joe, "I'll go ahead and motion on that" and Mr. Joe announced this motion and Gervana stated her second, acknowledged by Mr. Joe. The vote followed, 3 in favor, 1 opposed, and 1 abstaining.

IX. PERSONNEL

A. Staffing Recommendations: Frank Smith motioned to accept the staffing recommendations on Appendix A, seconded by Elisieta Johnhat. Motion passed with 4 in favor, 0 opposed, and 1 abstention.

B. Job Descriptions – SY 09/10: Eva Stokely motioned to accept the job descriptions as on Appendix B for SY 09/10, seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstention.

C. Salary Schedules – SY 09/10: Gervana Begaye-Johns motioned to accept the base salary schedule on Appendix C for SY 09/10, seconded by Frank Smith. Motion passed with 4 in favor, 0 opposed, and 1 abstention.

XI. NEXT TENTATIVE MEETING DATES

A. The board looked at their upcoming meetings and no changes were made. Gervana Begaye-John then motioned to accept the revised travel recommendations cover memo (with 10 bus drivers) and asked to include the BIE institute for board members, to decide on their attendance later. She was seconded by Frank Smith and the motion passed with 4 in favor, 0 opposed, and 1 abstention.

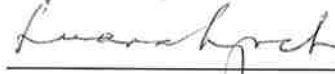
XII. ADJOURNMENT

The meeting adjourned at 4:25 p.m.

Approved By: _____

 6-8-09
Frank Smith, Board Secretary Date

Recorded by: _____

 6/8/09
Luana Lynch, Secretary IV Date